

**STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN**

**ADVISORY COUNCIL MEETING**

**Wednesday July 17, 2013 3:30PM**

**555 Fuller**

1. Greeting/Call to Order.
2. Review minutes from June 19, 2013 meeting.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Alison and Brian -
5. Program Contractor's Report – Beki
6. Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Campaign Materials Committee Report – Bill and Martha
9. Public Comment – members of the public
10. Other Business/Adjourn

**STATE EMPLOYEES' CHARITABLE CAMPAIGN  
ADVISORY COUNCIL MEETING**

Wednesday, June 19, 2013

555 Fuller

1. **Greeting/Call to order.** Meeting called to order at 3:33 p.m. by Chairman Lynch. Members present: Lynch, Soja, Armstrong, Wright and Wrzesinski and Crane (quorum) . Contractors present Munson, Johnson and Brandborg. Staff present: Betts. Excused: Dale, Paton and Miller.
2. **Review Minutes from May 15, 2013, Meeting.** Motion by Crane and seconded by Brandborg to approve the minutes as written. Motion passed.
3. **Review Meeting Agenda and Advisory Council Members' Schedules for the Upcoming Meetings.** The next meetings are scheduled for July 17, August 21 and September 18.
4. **Fiscal Agent's Report.** Brian Johnson presented 2012-2013 and 2013-2014 finance reports.
  - 2012-2013 1<sup>st</sup> QRT payment done, 2<sup>nd</sup> QRT in Aug.
  - 2013-2014 Only application fees for Revenue/no expenses.
    - Less applications received
    - Billings, Great Falls United Way have not applied
    - UW Are displeased with SECGC Campaign (Brian)
    - Program tends to be Helena centric by default (Bill & Beki)
    - Jack talked to Lou in Great Falls, UW of Cascade only collected \$34 in last campaign but costs more than \$100 to put all affiliates in. Jack reminded him that affiliates also get monies, so closer to \$3000. Lou did say he helped affiliates to apply.
  - Brian requested motion on finances, 2012-13. Martha moved, Bill second. Motion carries.
    - Mary commented that Cascade UW had a \$1M+ campaign of their own, which may be contributing to discussions.
  - Bill moved 2013-14 report be approved, Beki 2<sup>nd</sup> motion carries.
  - Brian passed out a calendar for group to review, base on his contract.
    - Q "pay raises"; A:UW writes check for \$1000 prize
    - Everyone thought it looked good.
5. **Program Contractor's Report.** Beki
  - All about prizes
  - Sponsors are traditional list. All big sponsors back. Emphasis on Downtown Helena because of their generosity.
  - Starting to meet with Dept. heads about postcards and giving guides.
  - Next meeting materials group will likely present.
  - Dave will also likely present IT proposal.
  - Dept. Coordinators and DPHHS head say state raise DPHHS Director is on board and excited!
  - Trying to resurrect those who have not applied. Beki emailed list.
    - Helen said Affiliate applying as Independent has a code change
    - Beki is concerned that she may be calling people who are already applied.

-Helen will provide Beki with updated list.

-ABSOLUTE END DATE: JULY 1, 2013.

6. **Chairman's Report.** Jack welcomed Brian and stated that we are here to help in any way we can and appreciate his enthusiasm.
7. **D of A Liaison's Report.** Sending out 392 acceptance letters on Friday (Last year 450 went out). Bright yellow non-profit fair slips included.
8. **Public Comment.** There was no public comment.
9. **Other Business:** Non-profit fair September 30. **Adjourn** at 4:12 p.m..